

**MINUTES OF THE
SALT LAKE CITY MOSQUITO ABATEMENT DISTRICT
21 May 2020
ELECTRONIC BOARD MEETING**

Presiding: Maureen M. Wilson, Chair

Time: 12:40 p.m.

Place: 2215 North 2200 West, Salt Lake City, Utah 84116

Trustees Present: Maureen M. Wilson, Chair (Attended Remotely)
La Vone Liddle, Vice-Chair (Attended Remotely)
Carlton Christensen (Joined Remotely at 1:04 p.m. during Item 5)
Neil Vickers, Ph.D. (Attended Remotely)
Dr. Dagmar Vitek (Attended Remotely until 1:55 p.m. during Item 9)

Others Present: Ary Faraji, Ph.D., Executive Director
Gregory White, Ph.D., Assistant Director
Aleta Fairbanks, CPA, CFO
Ryan Child, Child Richards CPAs & Advisors (Attended Remotely;
left meeting at 12:57 p.m. after Item 3)
Erin Winterton, Child Richards CPAs & Advisors (Attended
Remotely; left meeting at 13:57 p.m. after Item 3)
Brian Baker, Zions Public Finance (Joined Remotely from 1:13 p.m.
– 1:40 p.m. during Item 8)

1. Roll Call:

Trustee Wilson called the meeting to order at 12:40 p.m. The voice recorder remained turned on, and no conflicts of interest were declared.

2. Public Comment:

There were no public comments.

3. Presentation, Discussion, and Approval of Audit for Year Ending 31 December 2019:

Ryan Child, from Child Richards CPAs & Advisors, presented the completed audit of the District's financial statements for the year ending 31 December 2019. He pointed out several areas of the audited financial statements in order to provide a good overview of the District's financial standing. Erin Winterton, Child Richards CPAs & Advisors, then discussed the audit results. She reported that there were no findings for 2019, and they had issued a clean opinion; the financial statements presented fairly the District's financial position, the District was in full compliance with State laws, and strong internal controls were in place. She complimented the District on its clean accounting practices and thanked the Board and staff for their congenial assistance and timely responses. The Board and staff also thanked Erin Winterton and Ryan Child for putting in the long hours required to complete the audit a month earlier than scheduled. With these updated financials, the Board will now be in a much better position to take advantage of the historic low interest rates and refinance the 2018 Series bonds.

Trustee Vitek made a motion to accept and approve the audit for the year ending 31 December 2019, as presented by Ryan Child and Erin Winterton. The motion was seconded by Trustee Vickers and passed with a majority affirmative vote. Trustee Liddle abstained; the Board Members had received a copy the completed audit only a few hours prior to the Board Meeting, and she had not yet reviewed the audit in its full detail.

4. Approval of the 23 April 2020 Minutes of the April Monthly Board Meeting:

The Trustees had received a copy of April's Monthly Board Meeting Minutes prior to the Board Meeting, and all modifications had been completed. Trustee Liddle made a motion to approve the 23 April 2020 Board Meeting Minutes as presented; Trustee Vickers seconded the motion, and it passed unanimously.

5. Presentation of the April 2020 Financial Statements and Approval of Bills for Payment:

Copies of April's Financial Statements had been disseminated previously. CFO Fairbanks reviewed the Financial Statements with the Board; all expenditures were presented, with special attention being paid to items over \$1,000 and any out-of-the-ordinary expenditures and receipts. Copies of the balance sheets had also been included in the Board Packet. The Trustees had a few questions, and Executive Director Faraji elaborated on the molecular work being conducted by IDbyDNA; the District will be reimbursed up to \$25,000 with grant money awarded in 2019. He also explained that the District has decided to maintain two beehives; data will be collected on how the District's pesticides affect the hives, and we will hopefully be able to show that we are bee-friendly and environmentally responsible for all non-target species. Trustee Christensen made a motion to adopt the April 2020 Financial Statements and approve April's bills for payment. After being seconded by Trustee Liddle, the motion carried with all in favor.

6. Environmental Monitoring of Old, Old Facility at 463 North Redwood Road Update:

Sage Environmental LLC, who conducted our previous environmental monitoring at 463 North Redwood Road, was purchased by Barr Engineering Company. Groundwater monitoring is required in 2020, and Executive Faraji requested a job estimate from Barr Engineering. Because this mandatory monitoring was approved with the 2020 budget, Executive Director Faraji has signed an agreement allowing up to \$8,000.00 with Barr to prepare a 2020 monitoring report and also petition the Utah Division of Waste Management and Radiation Control (WMRC) to discontinue groundwater testing in the future. (WMRC evaluates sites on an individual basis when the statistical approach is not applicable. Barr's estimated cost to pursue discontinued groundwater monitoring is \$2,285.00. However, should this process exceed \$2,285.00, Barr Engineering will obtain prior approval from the District.)

7. Updates on Sale of Old Facility (2020 North Redwood Road):

Salt Lake City has completed Phase I and Phase II environmental studies; we have not received the results from their testing. Concern was expressed over a few listings for real estate properties similar in size to 2020 North Redwood Road, for these listings are considerably higher than the \$2,020,000 agreement the District has entered into with Salt Lake City. It was noted that these properties are priced much higher than the market, and it is unknown how current economic conditions will affect commercial property in the near future. Because Salt Lake City has agreed to accept the property "as is", and realizing that we have already accepted Salt Lake City's offer, the Board decided to honor rather than question the purchase agreement.

8. Updates from Zions Public Finance on First Draft of the Preliminary Official Statement with Refinancing 2018 Bonds:

Brain Baker, Vice President of Zions Public Finance, joined the meeting to give an update on refinancing the 2018 bonds and to address any concerns the Board Members may have. Zions Public Finance scheduled a due-diligence meeting with Executive Director Faraji, CFO Fairbanks, and our Bond Counsel, Randall Larsen of Gilmore & Bell. The meeting will be held at 10:00 a.m. on Tuesday, 26 May, and the Trustees were invited to attend as well. The initial document prepared in 2017 will be updated, a bond rating will be pursued, and a 24 June 2020 closing is anticipated. Randall Larsen will have obtained all required signatures prior to the closing, which may be a Zoom closing

9. Report on Attended and Reminder/Approval of Upcoming Training/Meetings:

- **Innovative Vector Control Consortium, 1 May 2020, Liverpool, UK (Electronic)**

Executive Director Faraji gave a webinar on unmanned aerial systems and utilizing drone technology in mosquito control during the Innovative Vector Control Consortium

this year. There is a lot of interest in deploying drones in Africa to assist in malaria control.

- **University of Wisconsin, Midwest Center of Excellence, Madison, WI (Electronic)**

Executive Director Faraji provided a webinar to about fifteen students on what mosquito control entails and informed them about job opportunities in the mosquito and vector control industry.

- **DSLASA, 18 June 2020 (Electronic)**

After talking with Gary Hatch, Mosquito Abatement District – Davis, Executive Director Faraji decided we could accommodate DSLASA holding its board meeting on the same night as our District's board meeting. DSLASA's board meeting will begin at 4:00 p.m., SLCMAD's board meeting will begin at 5:00 p.m., and SLCMAD's public hearing will be scheduled for 6:00 p.m.

10. Executive Director's Report:

The Board Members were given a few updates, which included the following: 1) Most of the seasonal personnel are on board; we still have three high school students who will join us soon. 2) All of the seasonal employees have passed the pesticide licensing exam except for one person who is still in training. 3) We are pleased with the work being accomplished by our new full-time Maintenance Operator, Francisco Hernandez. 4) Completing the windows in the insectaries has been pushed to the end of June or early July because the windows are on backorder. 5) Some of the facility's trees have died because of the high pH in the soil and the high water table. We are looking for plants better suited to these conditions. 6) Assistant Director White gave a surveillance update and showed graphs comparing the current season with 5-year means in the rural, industrial, and urban areas. The surveillance team is fully staffed, and trapping has begun. He showed how the traps being used in 2020 have improved over those used in 2019. The lithium ion batteries are lighter, and programmable timers are conserving CO₂. We are still making the fans with our 3-D printer. 7) We are staggering the times that each team reports for work in order to facilitate the social distancing; COVID-19 has not hampered our mosquito control. We are now in full swing and are using the new boat, the ATVs, and the tracked vehicles.

11. Probable Agenda Items for 18 June 2020 Board Meeting:

- Facility Update
- Bonding Update
- Certified Tax Rate
- 2020 Budget Amendments
- 2021 Proposed Budget
- Board Member Appointment Update
- Executive Director's Report

12. Adjournment:

Trustees Liddle and Vickers made and seconded a motion to adjourn the meeting at 2:27 p.m. The 18 June 2020 Regular Monthly Board Meeting will be held at 5:00 p.m., and the Public Hearing will begin at 6:00 p.m. We anticipate holding both meetings electronically.



Ary Faraji, Executive Director

18 JUN 20
Date



La Vone Liddle, Vice Chair 2020

19 June 20
Date